



**ADDITIONAL NOTICE TO  
CA, OK, MN APPLICANTS**



As California Civil Code requires full disclosure as to the nature and scope of any investigative consumer report concerning you prior to an employer procuring such report, please know that we may be requesting and reviewing all of the following checked items:

- Social Security Number Trace (Credit File - Name & Address History Only – No Financial Data)\*
- DMV/MVR Report
- Criminal Court Records
- Civil Court Records
- Credit Report (Financial Data)\*
- Sexual Offender Index
- Workers' Compensation Index
- OFAC/FBI Terrorist Watch List
- Education Verification
- Employment Verification
- Professional Reference Interviews
- Professional License Verification
- Other \_\_\_\_\_

\* These searches are taken from your credit file. They will post an employment related inquiry on your credit file, however neither search will impact your credit score nor will they appear to creditors who are viewing your credit report. The posting is for your reference only. If the Social Security Number Trace is checked above, no financial data will be viewed nor will it be provided to the employer. If the Credit Report is checked above, your financial credit history will be viewed by the employer.

We will be obtaining this report from the following Investigative Consumer Reporting Agency: **Frasco® Profiles**, 215 W. Alameda Avenue, Burbank, CA 91502; (800) 820-9029.

Please know also that you have a right under California law to inspect files maintained on you by an investigative consumer reporting agency pursuant to any of the following procedures, during normal business hours and on reasonable notice: 1) You may personally inspect the files if you provide proper identification (e.g., valid driver's license, social security account number, military identification card, credit cards), and may receive a copy of the file for the actual cost of duplication services provided. 2) You may make a written request, by certified mail and with proper identification, as described above, for copies to be sent to a specified addressee. 3) You may make a written request, with proper identification as described above, for telephone disclosure of a summary of information contained in your files, if any toll charge is prepaid by or charged directly to you. If you are unable to provide "proper identification" through the types of cards or numbers listed above, the agency may require additional information concerning your employment and personal or family history in order to verify your identity. The agency must provide trained personnel to explain to you any information that the agency is required to furnish to you from your file. The agency also must provide you with a written explanation of any coded information contained in your files at the time inspection of your files is permitted. You are permitted by law to be accompanied by one other person of your choosing when inspecting your files. That person must furnish reasonable identification. The agency may require you to provide the agency with a written statement granting permission to the agency to discuss your file in such person's presence. The agency also is not required by law to make available to you the sources of information in your files, although such information would be obtainable through proper discovery procedures in any court action brought under Title 1.6A of the Civil Code pertaining to Investigative Consumer Reporting Agencies. If we procure a consumer report regarding you, you have the right under California, Oklahoma and Minnesota law to receive a free copy. By checking the "Yes" box on the "Authorization to Conduct Background Check & Consent to Procure Consumer Report" your consumer report will be provided to you.